



Privacy Policy

This privacy policy relates to Portsmouth & Southsea Fencing Club (PSFC) and details the steps the club takes to protect the privacy of its members. The club is committed to protecting members' privacy and processing any personal data in accordance with the Data Protection Act (DPA) 1998 up to 24 May 2018 and the General Data Protection Regulation (GDPR) on and from 25 May 2018 (Data Protection Legislation).

The policy sets out the different areas where user privacy is concerned and outlines the obligations & requirements of the users and the club.

Required information

When joining PSFC new members will provide the following information:

- Name of person signing (must be parent/guardian if fencer is under 16)
- Name of fencer
- British Fencing membership number
- Email address
- Emergency contact name and telephone number(s)
- Photo/video consent

This information is stored securely to comply with current regulations and will be used to email information/newsletters regarding events and to assist in maintaining the club's financial records along with attendance records. The information will be retained for three years after the cessation of membership to monitor membership statistics. All data will then be deleted.

The information is only accessible to the club committee and the club Coach.

Events

Additional information to ensure GDPR compliance of the forms as advised by British Fencing is as follows:

“You also agree that in the event of a disciplinary or welfare incident that you are either involved in or witness, we may pass on your personal information to British Fencing or any other relevant Authorities for the purposes of supporting any investigatory activity into that incident.”

Website

The PSFC Committee makes every effort to ensure the accuracy of information on the website. However, the club is not liable for any inaccuracies that may occur but will amend them if brought to the club's attention prior to the regular accuracy checks that are made.

PSFC is not responsible for the content on any linked sites from the website. You should check the privacy and data protection details on the site/s visited.

Cookies

The PSFC website does not set analytics or tracking cookies for site visitors. The site uses cookies only to manage essential functions, e.g. for payment or site administration.

Social Media Platforms/Email Newsletters

PSFC currently operates a Facebook page which along with the website will be used to publicise events, celebrate achievement and to increase member recruitment. Photographs and video footage from events may be used for those members who have confirmed consent on their membership forms (for under 18s the parental consent form).

PSFC operates an email mailing list for issuing routine club announcements which is explicitly opt-in only. Certain situations require the club to notify all members (e.g. for an Annual or Special General Meeting); these notices will be issued separately, and sent to all members regardless of mailing list subscription status.

Portsmouth & Southsea Fencing Club

Policy date: 18 Feb 2023

Next review: 01 Feb 2024